

# My Company

123 Any Street  
Hometown, USA 12345  
(555) 555-1234

# Merchandise Layaway

Sold By: \_\_\_\_\_

Date: \_\_\_\_\_ Total Sale: \$ \_\_\_\_\_

Initial Deposit Amount: \$ \_\_\_\_\_

Receipt #: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

## Items Purchased

Qty	Stock #	Description	Amount	Total

## Account Status:

Date	Payment Amount	Rec'd By (Name)	Receipt #	Balance
			Total Sale:	
			Initial Payment:	

A minimum deposit of 20% of purchase price is required on all layaway merchandise, with a minimum deposit of \$5.00.

Payments of 20% of the total purchase price or more must be made monthly, with a minimum payment of \$5.00

In the event that the customer cancels this layaway agreement, a refund of payments made, less a 10% of the total purchase price restocking fee, will be refunded. The customer may cancel this agreement at any time up to 45 days from the initial deposit date.

If 45 days should elapse between receipt of agreed payments, the company shall consider this agreement void, and the customer shall consider any and all payments forfeited.

No Merchandise may not be removed from the company premises until the entire balance of this agreement is fully paid.

I have read and agree to the above terms and policies set forth above.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_